

**Minutes**

**ESL Work Group**

**Friday, January 13, 2017**

**1:00 pm - 3:00 pm**

Mt. SAC

<b>Baldwin Park</b>	<b>Hacienda-La Puente</b> <input checked="" type="checkbox"/> Karen Neville	<b>Rowland</b> <input type="checkbox"/> Cindy Clark <input checked="" type="checkbox"/> Gale Lee	<b>Partners/guests present:</b>
<b>Bassett</b> <input checked="" type="checkbox"/> Gale Ard <input checked="" type="checkbox"/> Olga Moreno	<b>Mt. SAC</b> <input checked="" type="checkbox"/> Grace Kim <input checked="" type="checkbox"/> Laura Jacob <input type="checkbox"/> Margaret Teske <input type="checkbox"/> Mina Fowler	<b>Tri-Community</b> <input type="checkbox"/> Victoria Banuelos	
<b>ESGVROP</b>	<b>Pomona</b> <input checked="" type="checkbox"/> Mike Marrero	<b>Consortium</b> <input checked="" type="checkbox"/> Ryan Whetstone <input checked="" type="checkbox"/> Sage Overoye <input checked="" type="checkbox"/> Wanda Pyle	

**Agenda**

- Welcome/Introductions and Upcoming Opportunities
- Review of WEBG Consortium fall conference: Progress Report ideas. Choose a draft to develop.
- AEBG Consortium Spring Conference
- Announcements from Ryan Whetstone
- Wrap Up
- Next Meeting: Friday, February 10<sup>th</sup> 1:30 PM – 3:30 PM @ Mt. SAC

**Minutes**

1. Welcome/  
Upcoming  
Opportunities

Upcoming professional development opportunities – Southern California Regional Integrated English Literacy and Civics Education Conference on February 3 in Vista; CATESOL Regional on Saturday, March 4 at Mt. SAC; CCAE May 4-6, 2017 in Long Beach

Gale Ard announced CCAE Legislature Day in Sacramento April 4

OTAN Symposium flyer was circulated: March 10-11, 2017

2. Review of AEBG Consortium fall conference

Discussion centered around development of Progress Report  
 -Who is the audience? How will it be used? What is the purpose? How often?  
 -There needs to be a way to track progress from area to area and school to school  
 -It's a progress report so should be used periodically throughout the term (3 times?) to measure progress

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	<ul style="list-style-type: none"> <li>-Concerns that it would take away from class time               <ul style="list-style-type: none"> <li>-Delivered it via student self-assessment and Teacher/Student conference in order to address this concern</li> </ul> </li> <li>-Pros and Cons of reporting attendance were discussed               <ul style="list-style-type: none"> <li>-How to report it (hours, days in class, etc.)?</li> <li>-Will it discourage students?</li> <li>-Participation as high, medium, low may be a good solution</li> </ul> </li> <li>-Need to write a Philosophy Statement/Rationale as a cover for the progress report</li> <li>-Skill Area Competencies learning level need to accompany progress report</li> <li>-Need basic rubric for teachers</li> <li>-Once finished, it should be published in agency newsletters and presented in agency ESL meetings</li> </ul> <p>Gale Lee will present working draft at next meeting in February</p>
<p>3. AEBG Consortium Spring Conference</p>	<p>AEBG Consortium Spring Conference Thursday, April 27, 2017 – “Tools for Success”          Present Progress Report and Philosophy statement          Workshop training for Progress Report usage          Present to Counselor Workgroup?</p>
<p>4. Announcements from Ryan Whetstone</p>	<p>Possibility of coordinating Calpro and OTAN training on Consortium level          Workshops might be better attended in summer          Leave time for discussion after workshops</p>
<p>5. Wrap Up</p>	<p>Next meeting: Friday, February 10, 2017 from 1:30 – 3:30 p.m. (New date and time)          Location: Mt. San Antonio College, Building 66, Room 137          Refreshments: Karen Neville: Water, Olga Moreno: Fruit</p>

**Next meeting: Friday, February 10, 2017; 1:30 PM – 3:30 PM; @ Mt. SAC, Bld. 66 Rm. 137**